



Silicon Valley Clean Energy Finance and Administration Committee Meeting

Margaret Abe-Koga, Chair
City of Mountain View

Monday, May 3, 2021
2:00 pm

Liz Gibbons, Vice Chair
City of Campbell

Teleconference Meeting
Webinar:

<https://zoom.us/j/95975824866>

Jon Willey
City of Cupertino

Or by Telephone (Audio only):

US: +1 669 900-9128

Webinar ID: 959 7582 4866

Zach Hilton
City of Gilroy

Neysa Fligor
City of Los Altos

This meeting will be conducted in accordance with [State of California Executive Order N-29-20](#), dated March 17, 2020, in consideration of the Coronavirus (COVID-19). All members of the Silicon Valley Clean Energy Finance and Administration Committee and staff will participate in this meeting by teleconference.

George Tyson
Town of Los Altos Hills

Members of the public may observe this meeting electronically by accessing the meeting via instructions above. Public Comments can be sent in advance of the meeting to Board Clerk Andrea Pizano at Andrea.Pizano@svcleanenergy.org and will be read within the public comment period or the applicable agenda item. The public will also have an opportunity to provide comments during the meeting.

Rob Rennie
Town of Los Gatos

Evelyn Chua
City of Milpitas

The public may provide comments on any matter listed on the Agenda. Speakers are customarily limited to 3 minutes each, however, the Committee Chair may increase or decrease the time allotted to each speaker based on the number of speakers, the length of the agenda and the complexity of the subject matter. Speaking time will not be decreased to less than one minute.

Javed Ellahie
City of Monte Sereno

Yvonne Martinez Beltran
City of Morgan Hill

If you are an individual with a disability and need a reasonable modification or accommodation pursuant to the Americans with Disabilities Act ("ADA") please contact Board Clerk Andrea Pizano at andrea.pizano@svcleanenergy.org prior to the meeting for assistance.

Tina Walia
City of Saratoga

AGENDA

Gustav Larsson
City of Sunnyvale

Call to Order

Susan Ellenberg
County of Santa Clara

Roll Call

Public Comment on Matters Not Listed on the Agenda

The public may provide comments on any matter not listed on the Agenda provided that it is within the subject matter jurisdiction of SVCE. Speakers are customarily limited to 3 minutes each, however, the Committee Chair may increase or decrease the time allotted to each speaker based on the number of speakers, the length of the agenda and the complexity of the subject matter. Speaking time will not be decreased to less than one minute.

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333 W El Camino Real
Suite 330
Sunnyvale, CA 94087



Consent Calendar (Action)

Margaret Abe-Koga, Chair
City of Mountain View

- 1) Approve Minutes of the March 23, 2021, Finance and Administration Committee Meeting

Liz Gibbons, Vice Chair
City of Campbell

Regular Calendar

Jon Willey
City of Cupertino

- 2) CEO Update (Discussion)
- 3) COVID-related Customer Debt and Delinquent Payment Policy (Discussion)
- 4) SVCE Organizational Chart and Title Amendments (Discussion)
- 5) Future Remote Work Policies (Discussion)

Zach Hilton
City of Gilroy

Neysa Fligor
City of Los Altos

Committee/Staff Remarks

George Tyson
Town of Los Altos Hills

Adjourn

Rob Rennie
Town of Los Gatos

Evelyn Chua
City of Milpitas

Javed Ellahie
City of Monte Sereno

Yvonne Martinez Beltran
City of Morgan Hill

Tina Walia
City of Saratoga

Gustav Larsson
City of Sunnyvale

Susan Ellenberg
County of Santa Clara

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Gustav Larsson
City of Sunnyvale

Susan Ellenber
County of Santa Clara

**Silicon Valley Clean Energy
Finance and Administration Committee Meeting**
Tuesday, March 23, 2021
1:00 p.m.

Pursuant to State of California Executive Order N-29-20, dated March 17, 2020, the meeting was conducted via teleconference.

DRAFT MINUTES

Call to Order

Interim Chair Gibbons called the meeting to order at 1:01 p.m.

Roll Call

Present:

Interim Chair Liz Gibbons, City of Campbell
Director Rob Rennie, Town of Los Gatos
Director Yvonne Martinez Beltran, City of Morgan Hill (arrived at 1:06 p.m.)
Alternate Director Bryan Mekechuk, City of Monte Sereno
Alternate Director Larry Klein, City of Sunnyvale
Committee member Trevin Barber, City of Gilroy

Absent:

None.

All committee members participated via teleconference.

Public Comment on Matters Not Listed on the Agenda

No speakers.

Consent Calendar

MOTION: Director Rennie moved and Alternate Director Klein seconded the motion to approve the Consent Calendar of the meeting minutes of November 30, 2020.

Alternate Director Mekechuk noted he was not present at the November meeting, but would vote in favor if another Director would attest to the minutes; Alternate Director Klein seconded the motion to support the approval of the minutes.

The motion carried by verbal roll call vote with Director Martinez Beltran absent.

1) Approve Minutes of the November 30, 2020, Finance and Administration Committee Meeting

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Draft Minutes of the March 23, 2021 Finance & Admin. Comm. Meeting



Margaret Abe-Koga, Chair
City of Mountain View

Liz Gibbons, Vice Chair
City of Campbell

Jon Robert Willey
City of Cupertino

Zach Hilton
City of Gilroy

Neyssa Fligor
City of Los Altos

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Tina Walia
City of Saratoga

Gustav Larsson
City of Sunnyvale

Susan Ellenberg
County of Santa Clara

Regular Calendar

2) Selection of 2021 SVCE Finance and Administration Committee Chair (Action)

Board Clerk Andrea Pizano introduced the item.

MOTION: Director Gibbons moved and Alternate Director Klein seconded the motion to nominate Director Rob Rennie to serve as Chair of the 2021 SVCE Finance and Administration Committee.

Director Rennie accepted the nomination.

The motion carried unanimously by verbal roll call vote.

Following the appointment of Chair, Director Rennie presided over the remainder of the meeting.

MOTION: Chair Rennie moved and Director Gibbons seconded the motion to nominate Alternate Director Bryan Mekechuk to serve as Vice Chair of the 2021 SVCE Finance and Administration Committee.

Alternate Director Mekechuk accepted the nomination.

The motion carried by verbal roll call vote with Director Martinez Beltran absent.

Chair Rennie opened public comment.

No speakers.

Chair Rennie closed public comment.

3) CEO Update (Discussion)

CEO Balachandran presented a PowerPoint slide which outlined SVCE priorities and issue spotting. CEO Balachandran responded to committee member questions regarding residential customer accounts and direct access customers.

Chair Rennie opened public comment.

No speakers.

Chair Rennie closed public comment.

4) Finance and Administration Committee Overview (Discussion)

CFO and Director of Administrative Services Amrit Singh presented a PowerPoint presentation on an overview of the Finance and Administration Committee and its scope.

Director Gibbons requested Board Clerk Pizano send the financial policy outlining the scope of the Finance and Administration Committee to committee members.

5) Power Prepay Update (Discussion)

CFO and Director of Administrative Services Singh presented a PowerPoint presentation on an overview and update of power prepay and the California Community Choice Financing Authority (CCCFA). CFO and Director of Administrative Services Singh responded to committee member questions.

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Margaret Abe-Koga, Chair
City of Mountain View

Director Gibbons provided feedback on the presentation and offered suggestions for clarity.

Liz Gibbons, Vice Chair
City of Campbell

The committee discussed the prepayment structure.

Jon Robert Willey
City of Cupertino

CFO and Director of Administrative Services Singh introduced Mike Berwanger of PFM Financial Advisors LLC, who provided examples of prepay transactions from other agencies and clarification on the prepay structure. Berwanger responded to committee member questions.

Zach Hilton
City of Gilroy

Chair Rennie opened public comment.
No speakers.
Chair Rennie closed public comment.

Neysa Fligor
City of Los Altos

6) Approve Quarterly Meeting Date and Time for 2021 Finance and Administration Committee (Action)

George Tyson
Town of Los Altos Hills

Chair Rennie introduced the item.

Rob Rennie
Town of Los Gatos

Committee members discussed availability for future meeting dates.

Evelyn Chua
City of Milpitas

Alternate Director Klein requested a Doodle poll be sent a few months in advance of the proposed dates to schedule meetings; the committee was in consensus to request staff send a poll.

Javed Ellahie
City of Monte Sereno

Chair Rennie opened public comment.
No speakers.
Chair Rennie closed public comment.

Yvonne Martinez Beltran
City of Morgan Hill

Committee/Staff Remarks

None.

Tina Walia
City of Saratoga

Adjournment

Chair Rennie adjourned the meeting at 2:29 p.m.

Gustav Larsson
City of Sunnyvale

Susan Ellenberg
County of Santa Clara



Staff Report – Item 2

Item 2: CEO Update

From: Girish Balachandran, CEO

Prepared by: Andrea Pizano, Board Clerk/Executive Assistant

Date: 5/3/2021

This item will be addressed in the form of an oral report to the Finance and Administration Committee from CEO Girish Balachandran.

Staff Report – Item 3

Item 3: COVID-related Customer Debt and Delinquent Payment Policy

From: Girish Balachandran, CEO

Prepared by: Andrea Pizano, Board Clerk/Executive Assistant

Date: 5/3/2021

This item will be addressed in the form of a presentation from Director of Account Services and Community Relations Don Bray on SVCE's delinquent payment policy.

Staff Report – Item 4

Item 4: SVCE Organizational Chart and Title Amendments

From: Girish Balachandran, CEO

Prepared by: Andrea Pizano, Board Clerk/Executive Assistant

Date: 5/3/2021

This item will be addressed as a presentation to the committee on upcoming requests to the SVCE Board of Directors for amendments to the SVCE organizational chart and select position titles.

Staff Report – Item 5

Item 5: Future Remote Work Policies

From: Girish Balachandran, CEO

Prepared by: Andrea Pizano, Board Clerk/Executive Assistant

Date: 5/3/2021

This item will be addressed as a presentation to the committee on future remote work policies and transition following the COVID pandemic.